KELVEDON & FEERING HEALTH CENTRE

Patient Participation Group Meeting

Thursday 10th September 2026 @ 1pm-2pm

Present: (DW)
(BM) Co-Chair
(MF)
(SE)
(PS)
(KL)
(GB)
(SW)
(PC) Representative of Feering Parish Council

Apologises: (MV) – K&FHC Practice Manager/Co-Chair,
AT, KT,CT,AT.

MF – Minute taker

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ITEM	AGENDA	SUMMARY - MINUTES
1	**Welcome & introductions**	Welcome to all
2.	**Mins of last meeting**	Agreed by all
3.	**PPG Leadership & change in structure**	Steve Everitt to now become vice chair as agreed by all presenting members.
4.	**Monthly Patient Health & Wellbeing Day**	Very positive feedback, good turnout increasing each month. Attended by Therapy Services, Health and Wellbeing, Funeral Services, Parish Council. It is held on the last Wednesday of the month, and all volunteers are welcome.
5.	**New Build**	MV and BM have had an excellent result obtaining funding via the council of 125K to be used for interiors, MV liaising with NHS England regarding purchasing of interior fittings. BM has been approaching companies to ask if they would be interested in sponsoring individual rooms. Suggestion/question re will a bike rack be available. **MV to check plans and confirm.** The new surgery is now visible from the road and the first site visit for MV, DW and GPs is planned. Photos shown and PPG members keen to visit once deemed appropriate for their attendance. BM has not received any response from Indaver as to if they may be able to make any donations**. PC to liaise with fellow council member Catherine who sits on the Endeavour committee to see if they can provide any update for us.**

		PPG keen to support with access and needs of patients who will be attending the surgery with a disability. BM mentioned that MV was contacting schools regarding names and artwork, **MV to provide update at next meeting.** **GB to liaise with Heritage Centre to see if they may have any name suggestions with link to Roman Fields.** Discussion regarding new surgery name with a lot of views that the current name should still stand.
6.	**Staff update**	Dr Adu has now left the surgery with a new GP to start in November. Changes within Secretary and Admin Teams Practice Nurse role still being advertised.
7.	**AOB**	GB raised confusion regarding the process to complete a triage request for an appointment and felt the website had conflicting information on.
8.	**Date of Next Meeting**	BM concerned regarding the time gap before next meeting because of shut down dates and has offered to host the meeting at his home address. **BM to liaise with MV regarding this.**

ACTIONS IN BOLD