KELVEDON & FEERING HEALTH CENTRE

Patient Participation Group Meeting

Tuesday 09th June 2026 @ 1pm-2pm

Present: (MV) – K&FHC Practice Manager/Co-Chair
(MN)
(BM) Co-Chair
(GB)
(SE)
(KL)
(PS)
(AT)
(CT)
(AT)
(KT)
(KP)
(SW)
(SiW)

Apologises: (DW)
(NBB)
(LBB)
(SC)

MN – Minute taker

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ITEM	AGENDA	SUMMARY - MINUTES
1	**Welcome & introductions**	Last minutes agreed by all Welcome to SW who was met at the Parish Council Assembly and decided while having time, he could be of help.
2.	**New Build**	SB section 106 monitoring officer from Braintree District Council (BDC) contacted by MV following suggestion from PPG New build still scheduled to be completed July 2027 BM contacted the lottery fund and other organisations who have said they do not give funding to NHS projects. KFHC currently dealing with lease of new building with property developers SiW spoke to councillors at the parish council assembly who said they know of 'pots of money' that they do not get to spend and so this could be of help. In previous experience at other health care settings, places have funded items such as chairs by stating they are of use to the community for activities such as seated yoga. MV received email from RR (Estates Manager Neighbourhood and Primary Care) stating that they have identified some S106 funds that the practice could potentially use for furniture etc. It was stated that under the new rules, they are not usually able to approve this, but that they think they have a way to make it work to input into the FBC for approval by the ICB NHSE. **SW happy to chase RR**

		Discussion of suggestion box for name of new surgery decided as unsuitable due to possibility of inappropriate suggestions. Name Suggestions: 'Roman Fields' 'Easterford' Discussion about involving local schools in the name selection process by voting from a small choice. **BM to continue to look for funding opportunities through organisations** **MV to continue to chase SB at BDC concerning funding** **BM to contact Paul Thorogood about any other possible funding that can be secured.** **MV to chase Data Sheets**
3.	**Staff Update**	New starters in the admin team include Megan, Marta & Jane. Dr ZA has handed in her resignation as of August. We will be advertising for a new salaried GP position.
4.	**AOB**	Discussion of the suitability of triage system for non-urgent issues. **MV to discuss possibility of pre-bookable appointments with GP's** Link on website when following 'repeat prescriptions' takes you to an outdated system that is no longer in use. **MV to look at updating this.** Talk of waiting time for blood tests – informed of number of phlebotomists Positive feedback given for the X-Ray service at Braintree Community Hospital. **MV to speak to secretaries about preference of referral location** Suggestion of inviting members of other PPG's (and being invited to theirs) from other surgery's within PCN to share ideas. **MV to ask DP (PM at Coggeshall Surgery).** Cancer Support group is going well. Text being sent out by the surgery is helpful. KCA looking to run additional Defib training - Donations welcome Parish Assembly & Village Showcase to be repeated next may. Exact date TBC. KFHC will look to do this again next year. Paper copy of new building site shared by Ray at Parish Assembly– **MV to chase digital copy to be distributed**
5.	**Next PPG Meeting**	Date TBC – will be September as no shut down in July or August. **MV will update with date when arranged**

ACTIONS IN BOLD